

Bagian III Workshop

Dalam bagian ini kita akan berlatih membuat soal pilihan ganda. Gunakan pembahasan pada bagian-bagian terdahulu sebagai pedoman untuk menyusun butir-butir soal. Untuk setiap jenis teks, akan disajikan contoh terlebih dahulu. Setelah itu akan ada teks sejenis yang harus dibuat menjadi soal seperti contoh.

1. Membuat Soal Multiple Choice dari Teks Fungsional Pendek Sederhana

Contoh 1

- Kemampuan yang diuji : Informasi rinci tersurat dari sebuah notice
- Indikator Soal : Disajikan satu teks notice, siswa dapat menentukan informasi rinci tersurat yang ada pada teks tersebut.



c. Soal :

The notice means that....

- the parking lot is only meant for those who are visitors
- only people having permission can park at the parking lot
- the visitors are permitted to leave their vehicles at the parking lot
- people must take the parking tickets before entering the parking lot

Contoh 2

- a. Kemampuan yang diuji: Menentukan makna kata/frasa/kalimat
- b. Indikator: Disajikan sebuah caution, siswa dapat menentukan jawaban pertanyaan tentang makna dari caution tersebut dengan tepat.

**ARTICLES ARE CONSIDERED SOLD
IF YOU BROKE THEM**
Management

c. Soal:

What does the caution mean?

- A. The shop sells special broken articles.
- B. You don't have to buy articles that are broken.
- C. In this section you will only find broken articles.
- D. If you break any of the articles, you should pay for it.

Latihan 1

Kemampuan yang diuji : Menentukan makna “CAUTION”

Indikator Soal : Disajikan satu teks CAUTION, siswa dapat menentukan makna tersirat yang ada pada tersebut.



Soal :

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Latihan 2.

Kemampuan yang diuji: Menentukan makna kata/frasa/kalimat

Indikator: Disajikan sebuah notice, siswa dapat menentukan jawaban pertanyaan tentang makna dari notice tersebut dengan tepat.



Soal:

2. What does the notice mean?

- A.
- B.
- C.
- D.

Contoh 3

Kemampuan yang diuji : Menentukan makna kata.

Indikator : Disajikan satu GREETING CARD, siswa dapat menentukan makna kata yang terdapat dalam teks tersebut.

Yogya, January 1st, 2011

Dear Lusi,
This card comes with living wishes especially for you. To wish you lots of happiness today and all year through.
Happy New Year 2011.

Love
Susan

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Latihan 4

Kemampuan yang diuji : Menemukan informasi tersirat
Indikator : Disajikan sebuah teks ANNOUNCEMENT, siswa dapat menentukan informasi tersirat dari teks tersebut

ANNOUNCEMENT

To: All students of SMK Jaya

In the framework of National Education Day the Students Board Organization will hold some interesting programs. They are English Speech Contest, English Story Telling and Wall Magazine Competition. The program will be held on January, 4th, 2011, 8 am – 1 p.m.
All classes must take part in the programs and should report to their own teachers.

Soal:

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Latihan 5

SCHOOL ANNOUNCEMENT
FRIDAY January 25TH, 2011

There will be a girls' basketball short meeting right after school this afternoon in the school library. The meeting is expected to last around 45 minutes and finish by 5. Every member needs to be present in this important meeting. Should anyone unable to attend the meeting, find Mr. Eldo for permission and further details about the agenda.

Looking forward to seeing you all in the meeting.

Kemampuan yang diuji :

Indikator :
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Soal:

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Contoh 4. Label

Read the following text and answer the questions

MILK CALCIUM Dietary Supplement 600 mg 100 Soft gels		
Supplement Facts		
Serving size : 1 soft gel		
Amount per 1 soft gel		% Daily Value*
Vitamin D	200 IU	50
Calcium (from milk)	600 mg	60
Zinc	15 mg	*
*Daily value has not been established		
Other ingredients: Gelatin, Glycerin, Purified Water		
Directions: As a dietary supplement, take one soft gel for adults daily.		
Manufactured for: NU-HEALTH PRODUCTS CO. Walnut, CA 91789 Made in U.S.A.		EXP 04 27 10 LOT 2 75 61

Kemampuan yang diuji : Menentukan gambaran umum text LABEL

Indikator : Disajikan satu teks LABEL, siswa dapat menentukan gambaran umum dari teks tersebut.

Soal :

The label is telling us about ... of a dietary supplement

- A. the information
- B. the usage
- C. the materials
- D. the benefits

Kemampuan yang diuji : Menentukan informasi rinci tersurat

Indikator : Disajikan satu teks LABEL, siswa dapat menentukan informasi rinci dari teks tersebut.

Soal :

When would it be better to consume the milk calcium?

- A. Before April 27th, 2010.
- B. After April 4th, 2010.
- C. During April 4th, 2010.
- D. On April 4th, 2010.

Kemampuan yang diuji : Menentukan informasi tersirat

Indikator : Disajikan satu teks LABEL, siswa dapat menentukan informasi tersirat dari teks tersebut.

Soal :

How much supplement does someone take everyday?

- A. 1 gel.
- B. 15 mg.
- C. 200 IU.
- D. 600 mg.

Kemampuan yang diuji : Menentukan makna kata

Indikator : Disajikan satu kalimat yang dicuplik dari teks LABEL yang disediakan, siswa dapat menentukan makna kata tertentu dalam label tersebut

Soal :

“Daily value has not been established.” (Line 10)

What is the meaning of the word “established”?

- A. Ordered.
- B. Created.
- C. Carried
- D. Helped

Teks untuk Latihan soal 6, 7, 8

PediaCare Long Acting Cough, Liquid, Grape 4 oz (120 ml)

Package Details

Relieves Coughs up to 8 hours

Non-Drowsy, Alcohol Free, Sugar Free

Dextromethorphan HBr, oral solution, cough suppressant.

PediaCare® Long-Acting Cough effectively relieves your child's cough symptoms for up to 8 hours without drowsiness.

It's alcohol-free, and its sweet grape flavor tastes great.

Each teaspoonful contains: sodium 19 mg

PediaCare®. Recommended by Pediatricians. Trusted by Moms®.

Indications:

Temporarily relieves cough associated with the common cold.

Directions

If needed, repeat dose every 6-8 hours. Do not exceed 4 doses in 24 hours

- **Children 6 to under 12 years** - 2 teaspoonfuls
- **Children 2 to under 6 years** - 1 teaspoonful
- **Children under 2 years** - consult a doctor

Store in carton until contents are used. Store at 68° to 77° F.

Do not use if the printed Pfizer band around cap is broken or missing.

Warning

Stop use and consult a doctor if cough persists for more than one week, tends to recur or is accompanied by fever, rash, or persistent headache.

Keep out of reach of children. In case of overdose, get medical help or contact a Poison Control Center right away.

Latihan 6.

Kemampuan yang diuji :

Indikator :

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Soal:

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Latihan 7.

Kemampuan yang diuji :

Indikator :

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Soal:

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Latihan 8.

Kemampuan yang diuji :

Indikator :

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Soal:

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Teks 9

MAKING CANDLES

Making coloured and scented candles is really quick and simple. What's more, you'll save so much money. If making candle is easy, why do you ever bought one from a shop?

What you need in making candle are **wax, moulds, wick, dye discs, essential oils**, and a **double boiler**. All these materials are available from craft shops. Or if you do not want to buy them, you can improvise with an old saucepan, Pyrex jug, or even a sturdy can, in a pot of water. After providing the materials, follow this procedure or instruction in making candles!

First of all, melt the wax. All wax has a flash point, so to prevent it bursting into flames; you must melt it in a double boiler, with water in the bottom pan.

Then, prepare the mould with the wick. Thread the wick through the mould and make sure that you leave a good few centimeters sticking out of the hole in the bottom.

After that, add the scent. If you want a scented candle, add a few drops of essential oil to the melted wax. You can use any essential oil you like, as long as it doesn't contain water.

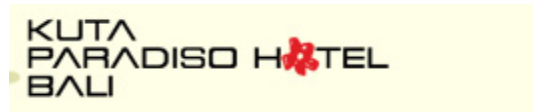
Next step, pour the wax into the mould. Try and tip the wax into the mould quickly, all in one go, to minimize spillage and air bubbles.

Then, release the bubbles and top it up. Releasing the air bubbles will eventually make the candle sink, so you will need to top it up with more melted wax.

Finally, remove it from the mould. After four or five hours, the candle can be taken out of its mould.

Your candle is now ready for display. Remember, you must always leave it for a day before lighting it.

Teks 10



A free-form swimming pool offers a relaxing range of options; a tropical oasis which includes a lap pool and terrace bar. Sun loungers and pavilion areas create ample space for leisure and a regular program of water sports and activities is held daily.

A fully-equipped gymnasium, health club and massage centre is available for guest use, with experienced health and fitness professionals to provide expert assistance. At poolside, the Laguna Pool Terrace serves drinks and light meals throughout the day.

Teks 11

To : customerservice@nbdc.com
From: candywright@canadamail.ca
RE : Delivery status

Date: January 6, 2010

On January 4, I sent a package from the U.S. to Canada. Your firm promises overnight delivery but the package sent on January 5 in the morning has still not arrived.

Our trade fair takes place tomorrow morning at 9:10 a.m. My colleagues are setting up our booth this afternoon, and they need the package that contains our brochures and pricing information.

Can you please investigate and get us our package on time (within 24-hours) as your advertisements promise?

Thank you,
Candy Wright

Teks 12



Teks 13

URGENTLY NEEDED

We need a secretary with the qualifications as follow:

1. Good command in English
2. Computer literate
3. Creative
4. Two years experience in this field.

Send your application letter and resume to:

HRD

PT. JAKARTA RAYA
Jl. Bogor Raya No. 5 Po. Box. 1234 Jakarta
Phone: 021-6677788

Teks 14

FINANCE DIRECTOR

Requirements:

1. Age minimum 33 years with matured outlook.
2. Min. S-1 Degree, majoring in Accounting or Business from a reputable university.
3. Min. 5 years experience in a similiar position.
4. Good English spoken - written and computer skill.

Please send complete CV, copy of certificates, recent photograph not later than 2 weeks after this advertisement to:

PO BOX 1996 JAKARTA 10019
Or
Email: hrd.coalmining@gmail.com

Teks 15

Bogor, 5th June 2010

HRD of PT. Jakarta Raya
Jl. Bogor Raya No. 5 Po. Box. 1234
Jakarta Timur JAKARTA

Dear Sir,

I would like to apply for the position of secretary in your company. My name is Siti Sundari, 24 years old, female, single, energetic and healthy. I graduated from Saint Marry Academy of secretary, Bandung. I would like to have career to extend my experience.

I am a hard worker and fast learner, would bring benefit to your company. I will be appreciated if you could give me opportunity to work in your company. Here with I enclose my CV, I.D. Card, recent photograph and certificate which will give you details of my qualification.

I hope my qualification and experience meet your consideration and look forward to your reply.

Sincerely Yours,

Siti Sundari

Teks 16

Announcement

Be advised for all students of SMKN 1 Garuda. In order to celebrate our independence day, Student Council is going to hold a sport competition for all grades in this school. The event will be conducted on August, 16 2010 in SMKN 1 Garuda. Kinds of sport that will be competed are: volley ball, basket ball, foot ball, and chess

Each class must send *two teams* as the representative and one person for chess competition. Please send your representatives in the late of August 12 2010 to the committee. For further information, please contact Student Council Chief of Committee.

August, 1 2010

Chief of Committee

Ahmad Zaelani

Teks 17

Tom : What are you doing on Friday night Hannah?
Hannah : I'm busy, I'm afraid. I'm meeting Jane.
Tom : OK, how about Saturday night?
Hannah : Nothing. why ?
Tom : Why don't we? Try the new Italian restaurant?
Hannah : Great idea!
Tom : I can see you at the restaurant at 7.30pm.
Hannah : 8 pm would be better for me.
Tom : OK, see you there at 8pm.

Teks 18

(the phone is ringing...)

Receptionist: Good morning, Dr. Conely's office. Can I help you?

Alice : Good morning. I'm Alice Weatherman. I have made an appointment for the next Tuesday at 2 p.m..

Receptionist: Let me check, please..... Yes, that's right. You have an appointment on Tuesday, June 14, at 2 p.m.

Alice : I'm so sorry before, but I have to cancell my appointment because I have to attend an important meeting at that time.

Receptionist: It's no problem. Just call back if you want to reschedule your appointment.

Alice : Thank you very much..

Receptionist: You're welcome.

Teks 19

A: Hi

B: Hi What's happening?

A: Nothing much. I'm just watching a debate on TV. It's about banning smoking in public buildings.

B: Oh, yeah. So, what do you think about it?

A: Well, I don't think people should be allowed to smoke in public places, so I support the ban.

B: Really? I'm surprised. I'm a smoker, so I should have the right to smoke whenever I want.

A: But don't you think that non-smokers have rights, too?

B: Sure. You don't have to smoke if you don't want to. What's the problem?

A: Well, I think that I should have the right not to breathe smoke.

B: So why can't you just go outside if it bothers you?

A: I could ask you the same question. Why can't smokers just go outside if they want to smoke?

B: Well, smoking is part of my lifestyle. I can think better if I have a cigarette.

A: I can breathe better if I don't have to breathe smoke. Smoking is bad for your health. Doctors say that even breathing second-hand smoke can cause cancer.

B: Well, I'm a smoker, and my health is good.

A: Yes, but will it be good in fifteen years?

B: I hope so.

A: I hope so, too. Listen, I think we'll just have to agree to disagree about this subject. Do you want to watch the debate with me?

B: Sure.

Teks 20

Pondok Indah, South Jakarta
January 5, 2005

Dear Jolene,

I am sorry about forgetting about our lunch date. It was completely my fault; I was so busy at work that it must have slipped my mind. How about I treat you to lunch next Wednesday, at the new Japanese restaurant in Margo City at 12:30PM? I have marked this date in my planner so I will not forget about it. I'd just like to apologize again for missing the lunch date.

Your Friend,
Shintya

Teks 21

Bandung, April 23, 2009

Dear Mr. Burhan

Please accept my most sincere apology for my behavior yesterday. I have thought long and hard about what happened. I realize how very upset you must have been.

I am really sorry for creating the situation which I know I should have handled better. I admit that I was in the wrong and can only say how sorry I am.

I can promise you that this will never happen again and hope that you will give me the opportunity to prove this to you. I understand that it might be difficult for you to accept my apology but hope that this letter will help. I will call you later this week to apologize in person and hope that you will be able to give me another chance.

Kind Regards,

Leni

Teks 22

From : Mr. A. Busse
Sent : 10.45 a.m. Monday, April, 2009
To : Sales Staff
Subject: Annual Meeting

I am writing to remind you that our annual meeting will be on Tuesday April 18. I want everyone to be ready with ideas strategies and sales forecast for next year. I will be out of town attending a conference on the new product of LCD projector on OSAKA, Wednesday and Thursday. Remember that next day is a holiday. Therefore, you should have something urgent to discuss, please see mee on Friday, April 14.

Thank you

Teks 23

MEMO

To : ALL RNS (Room nurses)
From : Margareth Smith, Director of Nurses
Date/Sent : August 16, 2008
Subject: RN identity patches

Effective September 1, 2008, all RNs will have the choice of wearing caps or an identity patch. Please call me at Extension 732 if you have any question.

Thank You

Teks 24

**“ I’m out now, keys are on shelves”
Mom.**

Teks 25

**Honey, I’m shopping, foods on fridge.”
Luv u**

Teks 26

**Pick me up at 05.00 am in ‘Dizzley’. “
Maria**

Teks 26

Audrey Thomson Corp.
13th Avenue, South Virginia, U.S.A 94855

Adrian Brewster
July 3rd, 2010

Dear Sir,

Service problem

I really need your help with this.

Your engineer Sean John called for the third time in the past ten days to repair our Canon 6650 Photocopier at the above address, and I am still without a working machine.

He was unable to carry out the repair once more because the spare part No. 6599865 was again not compatible. (I attach copies of the service visit reports.)

Your engineers have been excellent as always, but without the correct parts they can't do the job required. Can I ask that you look into this to ensure that the next service visit, arranged for July 15th, resolves the matter.

Please telephone me to let me know how you'd like to deal with this. When the matter is resolved I'd be grateful for a suitable refund of some of my service contract costs.

I greatly appreciate your help.

Yours sincerely

J Smith (Mrs)

Teks 27

PT. TIMBUL TENGGELAM
Jl. Lenteng Agung No. 13
Jakarta Selatan 40301
E-mail:la_timbultenggelam@yahoo.com

To. Mr. Marley
Customer Service Department Manager
PT. Angin Mamiri
Jl. Buntu No. 9 Pantai Selatan

3rd of June 2009

Dear Sirs,

Faulty product

I'm afraid that the enclosed T-Shirts product do not work. It is the third one I've had to return this month (see attached correspondence). I bought 3 dozens T-shirts from your company on May 4th, 2009.

I had checked them and found that a dozen of them were rejected items. I had always found your products to be excellent. I'd be grateful if you could send the replacement and refund my postage (state amount).

I really appreciate your help and wish that the replacement could be sent immediately.

Yours faithfully

Mary Jane

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