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Materials for UIN Pusat Bahasa

Enjoy teaching the four skills

Introduction

Why do we need to review the topic?

How to teach writing

- Choosing the materials
- Determining the micro skills
- Designing the teaching steps
- Designing the task
- Design the evaluation

How teachers can make mistakes in teaching the skills

The focus of the skill is not clear

Teaching speaking but the students never use their mouths in the learning process

Teaching speaking but the students end up writing a dialogue

Teaching writing but the students never write even a word

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- In **teaching** listening, we end up **testing** listening
- In **teaching** reading, we end up **testing** reading
- the four skills are never taught at all
- etc

To fulfill the aim of teaching a language

How do we communicate in English?

Listening

Speaking

Reading

Writing

How do we learn to teach the four skills?

Knowing the nature of each skill

- Spoken and written language
- The micro skills
- Tasks and activities for each skill
- How each skill is related

What else?

Learn from good text books how each skill is presented and developed

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How to teach speaking

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How to teach reading

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How to teach writing

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Things to remember in teaching the four skills

- always make sure which skill is being emphasized
- in developing one skill teachers provide help through the other skills
- practice should always be given
- learning task and activities can be taken from games, teachers must have enough collection of games, role plays, simulation etc

Notes for practice

- It is necessary for the teacher to design activities for practice which resemble the real life context for example, for the exam, design a conference like situation in which students learn how to plan and conduct real conference where everyone can take real role as presenter, moderator, reviewer etc
- It is recommended that students are asked to behave and dress formally when the role asks for it.
- It is a must to provide equipment such as microphone for the practice